# **MEETING AGENDA**

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| **Team/Application Name:** | Team 2 | | |
| **Date of Meeting:** (MM/DD/YYYY) | 4/06/2021 | **Time:** | 8:40-9:20 pm |
| **Meeting Facilitator:** | John Brilhart | **Location:** | Zoom Conference |

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| 1. Meeting Objective & Agenda |
| Attendance: All accounted for  Communication: Keep team informed on progress on all deliverables. Please notify project manager if any member is unable to make a meeting.  Discussed Previous Deliverables:  After a meeting with the professor, we may have to make changes to the ER diagrams. If the new database design is implemented, we will have to make changes to other deliverables. Jay will adjust the table specs to reflect the new ER logical diagram, Yashwanth will adjust the physical dataflow diagram and Hetali will make adjustments to the class diagram. These changes should be complete within one day after finalizing new logical ER diagram.  Discussed Upcoming Deliverables: Quiz question assignments will be posted on the google drive.  Test design documents will be completed with collaboration from the lead dev. The workload will be distributed as followed: Test cases will be split between a team of two team members for each module. Team members will then check and verify the test cases that they did not work on. John and Suraj will tackle the test design documents for the features implemented from the Musician module: Register and Sign in. Yashwanth and Soyeon will be assigned to the test design documents for the Customer module: Register and Sign in. A goal for the 4 test design spreadsheets(with test cases) will be for 4/10.  The test plan will split between 4 team members: John, Jay, Revati, and Ge. Project manager will assign parts of the test plan for each team member to work on via slack. The target date for completion will be 4/10.  Application demo will be completed by Hetali. Completion of application demo is set for 4/9.  Project manager will update project plan at the end of the week to reflect team’s current progress.  Test Workshop presentation: Suraj will present test design documentation, John will present test plan, and Hetali will present application demo.  Meeting was concluded at 9:20 pm. |

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| 2. Attendees | | | |
| **Present at the Meeting** | **Absent** |  |  |
| John Brilhart |  |  |  |
| Revati Deshmukh |  |  |  |
| Jay Patel |  |  |  |
| Yashwanth Varre |  |  |  |
| Hetali Chavda |  |  |  |
| Suraj Suwal |  |  |  |
| Soyeon Ju |  |  |  |
| Ge Ou |  |  |  |

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| 3. Documents and Owners | | |
| **Deliverables** | **Primary Owner(s)** | **Peer Reviewer(s)** |
| Test plan document | Suraj Suwal | Soyeon Ju |
| Test design, test cases (in Excel template) | Suraj Suwal | John Brilhart |
| Quiz - Chapter 8: Software Testing | All | Jay Patel |
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| 4. Pre-work/Meeting Preparation ( material to discuss at the meeting - tutorials, examples, etc.) | |
| **Description** | **Prepared by** |
| Test Plan Example 1 | Professor Yuri Chernak |
| Testing Workshop Agenda | Professor Yuri Chernak |
| Test Specification Template | Professor Yuri Chernak |
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| 5. Issues and Roadblocks | |
| **Description** | **Help Needed** |
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